



ST. Dennis School Staff PROTECTIVE MEASURES for COVID-19 POLICY

St. Dennis School/Parish is fully committed to safeguarding the health and safety of all staff, students, and visitors. For this reason, effective immediately, St. Dennis School/Parish enacts the following policy applicable to all staff:

Employees shall:

- Maintain six feet physical distancing from others whenever possible
- Wear a face covering at all times
- Use additional protective measures such as gloves, eye protection, and face shields if in a stationary position and/or less than six feet from others
- Use a transparent partition or barrier in place of a face covering for specific job duties
- Demonstrate proper use of all personal protective equipment (PPE) prior to performing work duties
- Maintain physical distancing and minimize contact between students, visitors and other staff members
- Avoid any direct person to person contact (i.e., no hand shaking, no high fives, no hugs)

Employer shall:

- Require all staff to wear face covering
- Limit in-person meetings and use other means of communications such as Zoom, Skype and email, that are not in person
- Limit number of staff members present on the premises at any given time to [Forward Dane](#) limits
- Limit number of staff members and visitors at any given time to [Forward Dane](#) limits
- Spread out classes so staff members and students can remain six feet apart at all times
- Stagger break and lunch times and end times
- Install physical barriers such as clear, plastic sneeze shields at reception areas or between work stations
- Remove extra chairs and tables in dining area, waiting areas, breakrooms to allow people to remain six feet apart when possible
- Provide tape, chalk or other means of marking floors/ground in high traffic areas to show people where to stand when waiting (e.g. office area, lounge)
- Use tape or other markings on the floor or footprint graphics to show where to stand
- Post [physical distancing signage](#) throughout the premises reminding everyone to practice physical distancing
- Provide special accommodations for vulnerable workers or those unable to wear face covering
- Install hand sanitizing stations in each classroom and at entry points.
- Thoroughly clean and sanitize throughout the school day as well as at night.

- Replace cleaning supplies as needed (soap, sanitizer, etc.)
- Cap off any water stations used for hydration due to area of high risk transmission
- Discontinue use of vending machines due to being a high touch area
- Limit on students and essential staff in the building
- Visitors are prohibited unless the principal or their designee approves a request to be in the building